



CITIZEN INPUT FORM

Please check one:       **COMPLIMENT**       **COMPLAINT**

**Instructions:**

1. Please fill out form completely. Please print or type legibly.
2. Submit/mail this form to the City Manager's Office at City Hall, 6800 Forest Hill Drive. You will be contacted for a follow-up interview. Attach additional sheets as needed.

**TODAY'S DATE:** \_\_\_\_\_

**Person completing form:**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Home phone** \_\_\_\_\_ **Alternate phone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Witness Information:**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Home phone** \_\_\_\_\_ **Alternate phone** \_\_\_\_\_

**Email** \_\_\_\_\_

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*Details of Compliment/Complaint:*

Please check appropriate department:

- City Hall**
- Police Department**
- Municipal Court**
- Code Compliance**
- Building Inspections**
- City Secretary's Office**
- Fire Department**
- Utility Billing/Water Department**
- Public Works/Streets**
- Economic Development**

*Date* \_\_\_\_\_ *Time* \_\_\_\_\_

*Location* \_\_\_\_\_

*City Employee(s) involved* \_\_\_\_\_

*Describe what happened* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thank you.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name