



**MINUTES
REGULAR COUNCIL MEETING
May 18, 2010
7:00 p.m.**

The City Council of the City of Forest Hill met on the above date at **7:00 p.m.** with Mayor James Gosey presiding. The following Council Members and officials were present: Council Members Damian Dalcour, Lyndia Thomas, Gerald Joubert, Dulani Masimini, Andrew Sanders, City Manager Sheyi I. Ipaye, Acting City Secretary Grace Edwards, Interim Police Chief Robert Herbert, and Fire Marshall Randy Chapman, Public Works Supervisor Roberto Duenes, Director of Economic Development & Community Relations Venus Wehle, Acting City Attorney Alicia Johnson.

Opening Agenda:

A. Call to Order

With a quorum present, Mayor Gosey called the meeting to order at 7:00 p.m.

B. Invocation

Invocation was delivered by Council Member Sanders.

C. Pledge of Allegiance to Flags

Pledge to the United States and Texas flags were recited.

D. Introduction of new City of Forest Hill employees

City Manager introduced the new City of Forest Hill employees. Three (3) Fire Fighters: Justin Pritchett , Keith Bryan, and Dennis Denham. One (1) Administrative Assistant: Jaynice Porter Braithwaite. One (1) Animal Control Officer (ACO): Allen Flennoy, former Public Works employee.

E. Report: Mr. Dick Ruddell, President/Executive Director Fort Worth Transportation Authority the "T"

Mr. Ruddell gave a report on possible transportation services for the residents of Forest Hill. Mr. Ruddell restated much of the background information from the May 5, 2010 regular council meeting. Mayor Gosey and Mr. Ruddell were both in agreement with regards to a city wide survey being the best approach to ascertain the needs of the residents. As well as, an increase in economic development with regard to cities that provide public transportation. Mayor Gosey asked Mr. Ruddell if he would consider extending employment opportunities to the residents of Forest Hill if the "T" were to establish a working relationship with the City of Forest Hill. Mr. Ruddell, assured Mayor Gosey that his request would not be a problem. In addition, Mr. Ruddell offered his teams support in the areas of legal advice. Discussions ensued regarding the additional .25 cent sales tax needed to bring the "T" to the City of Forest Hill. Mr. Ruddell substantiated that the City of Forest Hill would need at least a half cent ½ sales tax, before the

“T” could provide public transportation for the residents of Forest Hill.

F. City Manager’s Report:

- **Report on the Summer Lunch Program**

The 2010 Summer Lunch Program is sponsored by The Heloise Munson Foundation in conjunction with the City of Forest Hill. The Heloise Munson Foundation and the City of Forest Hill will provide a free nutritious lunch and snack starting June 7, 2010 through August 20, 2010, located at the City of Forest Hill, Mahaney Community Center , 6800 Forest Hill Drive, Forest Hill, Texas 76140. Second location at Emily Trentman Park located on Leonard Street, between Wanda and Twin Oaks. Serving hours are from 11a.m. to 2:00 p.m. Services are provided to the City of Forest Hill youth and all children between the ages of 18 years old and younger. The Heloise Munson Foundation will hire young adults/teenagers to assist with the food program.

- **Report on the Summer Internship Program**

Moving into the summer, the City of Forest Hill would like to shift its focus on young adults in an effort to teach them how Municipal Government operates. In order to accomplish this goal the City of Forest Hill will join forces with Work Force Solutions of Texas, Tarrant County. The City of Forest Hill and Work Force Solution will establish a Summer Internship Program. The program will be an eight (8) week long internship program, that will pay \$7.25 an hour. The City Manager’s plan is to use the young adults in various areas of city government such as: Public Works, City Hall, Police and Fire Departments. The students will be allowed to go through screening and will be taught how to successfully complete a resume. At the end of the Internship Program, applicants/young adults should be ready for employment. An application will be developed for the young adults. Between five (5) to eight (8) students will be accepted. City Manager will advertise in the newspaper as well as visit local High Schools seeking at risk young adults.

- **Report on the City of Forest Hill Building located at 3219 California Parkway and Public Works Building located at 3101 Horton Road**

City Manager asked the Mayor and Council to choose a front and side door for the new City Hall Building located at 3219 California Parkway. Council Member Joubert noted that there was a typo located under the renovation line item \$300,00 should be corrected to \$300,000.

G. Citizens Presentation: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

Adrian Durand, Moe’s State Tire, 3604 Mansfield Hwy – Mr. Durand invited Mayor, Council and residents to a Grand Opening Car Show on Sunday, May 23, 2010 at 10 a.m. to 5:00 p.m. Moe’s State Tire sets on 3500 square feet and is the second largest Rim and Customizing Shop in the State of Texas. Mr. Durand looks forward to growing with the City of Forest Hill. Mr. Durand and Moe’s State Tire will be having a back to school program, and will be giving away 1,500 items in back to school supplies. Mr. Durand again, extends his invitation to the Mayor, Council and residents to come out for the Grand Opening Car Show, Sunday May 23, 2010 between 10:00 a.m. and 5:00 p.m. Moe’s State Tire will have free food, drinks, prizes.

Anne Frost, 3708 Grady Street – Ms. Frost is against the towing fee ordinance. Ms. Frost feels the ordinance is unfair and unjust.

Andre Tucker and Ruth Walker, 10121 Leatherwood Drive, Fort Worth, Texas 76118 – Mr. Tucker and Ms. Walker are coming before the Mayor and Council asking for a use to be added to the “Schedule of Uses.” Mr. Tucker and Ms. Walker own property located on Bisbee Street for which they are experiencing endless amounts of trash and debris being left behind on their property every day. In an effort to effectively use the two vacant lots, the owners are essentially asking the Mayor and Council to add a use to the “Schedule of Uses” to allow them to convert their two vacant lots into a parking lot. Mr. Tucker and Ms. Walker feel by allowing this new use, it will make a over all improvement to the location.

H. Consent Agenda: - All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider minutes of the March 9, 2010 special council meeting.
2. Consider minutes of the March 26, 2010 special council meeting.
3. Consider minutes of the April 23, 2010 special council meeting.
4. Consider minutes of the May 4, 2010 regular council meeting.

Council Member Joubert made a motion to pull the March 9, 2010, April 23, 2010, and the May 5, 2010 minutes.

Council Member Masimini motioned to accept item #2 March 26, 2010 minutes as presented, seconded by Mayor Pro Tem Sami, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

Council Member Joubert requested that the following corrections be made on the March 9, 2010 minutes. First located at top of page under, The following Council Members and officials were present: *City Manager Sheyi Ipaye* should be changed to *Interim City Manager Debbie Maness*. Second, page 2 of 5 located at the top of the page *Gladys Hartman* should be changed to *Gladys Hardeman*. Third, page 2 of 5 Council Member Joubert asked City Attorney whether *In conclusion* should be changed to something else such as *Also, Finally etc*. Fourth, Council Member Joubert felt Mayor Gosey’s comments during Citizen’s Comment should not be noted in the minutes of the March 9, 2010 regular council meeting. A ruling was requested from the City Attorney. City Attorney stated that “Because the Mayor made a statement during Citizen’s Presentation it is part of the record.” Fifth, page 2 of 5 located on top of page *there* should be changed to *their*. Fifth, page 3 of 5 located at the bottom of the page, Council Member Joubert, questioned whether Sheriff Department’s Dee Anderson stated that he and the former City Manager were both residents of Kennedale. After a confirmation from Council Member Masimini that Dee Anderson did state in the March 9, 2010 meeting that he and the former City Manager were both Kennedale residents. Council Member Joubert concluded that this statement was true and correct. Council Member Joubert requested that the following corrections be made on the April

23, 2010 minutes. First, page 1 of 3 located at the top of the page in the first paragraph under “The following Council Members and officials were present: *Director of Economic Development & Community Relations Venus Wehle should be removed.* Second, page 2 of 3 located in the 3rd paragraph of #3, *Mr. Mike Arnold, 5703 Burly Street should be changed to Mr. Mike Arnold, 5703 Crawford Lane.* Council Member Joubert requested that the following corrections be made on the May 4, 2010 minutes. First, page 1 of 5 located under section D, *Mr. Kurvie Hawkins should be changed to Mr. Curvie Hawkins.* Third, page 1 of 5 located under section D, the word *fairs* should be changed to *fares.* Fourth, page 2 of 5 located at the bottom of the page under section F, *There were four (4) members of the city council to attend the Washington, D.C. trip should be changed to There were (4) four members of the city council that attended the Washington, D.C. trip.* Fifth, page 2 of 5 located under section F, Council Member Joubert questioned whether there was more than one congressional meeting that Mayor Gosey, Council Member Thomas, Council Member Dalcour and Council Member Masimini attended during their trip to Washington, D.C. Council Member Joubert felt the *congressional meetings* should have been *congressionals meetings.* Council Member Thomas stated that *congressional meetings* was correct. Sixth, page 2 of 5 located at the bottom of the page. Council Member Joubert requested that the last sentence under section F, be removed he felt that this statement was an opinion, *Council Member Thomas’ presentation was well received.* Seventh, on page 3 of 5 located at the bottom of the page under #6 Council Member Joubert requested the sentence “*For up-dating purposes; (semicolon)*” be changed to “*For updating purposes, (comma)*” the consensus was to change *up-dating purposes;(semicolon)* to *updating purposes; (leaving the semicolon).* Eight, on page 3 of 5 located at the bottom of the page under section #6, Council Member Joubert requested that the sentence “*city manager has committed to placing this item on every agenda until the new city hall building in completed, should be changed to “city manager has committed to placing this item on every agenda until the new city hall building is completed.* Council Member Joubert stated that the motion recorded for Deliberation Item #8 in the May 4, 2010 minutes was incorrect. The agenda item read “*Discuss and consider possible action regarding the New City of Forest Hill Building and Monument Signs.*” *The recorded motion on the May 4, 2010 minutes stated by Council Member Joubert was “Council Member Masimini made a motion to accept the New City of Forest Hill Building and Monument Signs.”* Council Member Joubert noted that he remembered Council Member Masimini making a motion to go out for bids. The motion that was recorded in the May 4, 2010 minutes was “*Council Member Masimini made a motion authorizing the city manager to get bids for the signs, seconded by Council Member Thomas, which passed as follows: The motion recorded in the minutes for agenda item #8 during the May 4, 2010 regular council meeting was correct in form.* Nine, on page 4 of 5 located under #11, Council Member Joubert requested that the following change be made “*Council Member Joubert motioned to put the recall petitions on the November 2010 Uniform Election date, should be changed to “Council Member Joubert motioned to put the recall petitions on the November 2010 Ballot.* Discussion ensued regarding the appropriate measures for informing the City Secretary of typographical errors. Council Member Masimini suggested scheduling a workshop to address structured procedures in various areas. Council Member Masimini felt that some good can still come out of this meeting.

Council Member Masimini made a motion to accept consent agenda items #1, #3, #4 with the changes, seconded by Mayor Pro Tem Sami which *passed* as followed:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

I. Deliberation Agenda:

5. Discuss and consider possible action regarding a Resolution canvassing the results of the May 8, 2010 General and Special Election.

Council Member Thomas made a motion to accept the results of the May 8, 2010 election, seconded by Council Member Sanders, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

The City Secretary read the Resolution canvassing the results of May 8, 2010 General and Special Election.

6. Discuss and consider possible action regarding Issuing Certificates of Election to newly elected City Council Member(s) and Library Board Trustees.

The City Secretary issued the Certificates of Election to the newly elected City Council Member(s) and Library Board Trustees.

7. Discuss and consider possible action regarding Oath of Office to newly elected Council Member(s) and Library Board Trustees.

The City Secretary administered the Oath of Office to the newly elected Council and Library Board Trustees.

15. Discuss and consider possible action regarding a variance to the Sign Ordinance waiving setback requirements.

City Manager recommended the approval of the variance to the Sign Ordinance waiving the setback requirements.

Mayor Pro Tem Sami motioned to accept the variance to the Sign Ordinance waiving the setback requirements, seconded by Council Member Masimini, which *passed* as follows:

Ayes: Mayor Gosey, and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

Debbie and Rick Robertson, Global Signs, 5105 E. California Parkway - spoke before

the Mayor and Council, asking that the sign variance be approved.

8. Discuss and consider possible action in regards to public transportation service for the residents of Forest Hill provided by the Fort Worth Transportation Authority the "T."

No action taken

9. Discuss and consider possible action authorizing city manager to proceed with repairs to Anglin Ballpark concession stand roof, light house roof, and pump station stucco roof and award the contract to Christian Helpers for Humanity Construction Company.

Council Member Joubert had concerns about the bidding process for the Anglin Park, and Pump Station contracts.

Council Member Thomas made a motion to accept item #9, seconded by Council Member Sanders, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Thomas, Masimini, Sanders Mayor Pro Tem Sami

Nays: Council Member Joubert

Abstain: Council Member Dalcour

10. Discuss and consider possible action regarding an appraisal service for the Griggs Park Grant Program.

Council Member Thomas motioned to authorize the City Manager to move forward with selecting a state certified, full narrative appraiser for the Griggs Park Grant Program. With approval Council Member Masimini amended Council Member Thomas' original motion to include: Council Member Thomas motioned to authorize the City Manager to move forward with selecting a minority appraiser if possible, and the cost will not exceed \$2,500.00 seconded by Council Member Sanders, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

11. Discuss and consider possible action in regards to the Griggs Park Grant Advisory Group.

Council Member Thomas made a motion to accept the List of names as the Griggs Park Grant Advisory Group Committee, seconded by Council Member Dalcour, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

12. Discuss and consider possible action regarding city's participation in the South Tarrant Chamber of Commerce.

Mayor Pro Tem Sami asked the City Manager and Mayor for a formal presentation regarding how they feel about the South Tarrant Chamber of Commerce. City Manager Sheyi Ipaye, feels as a City we should support the Chamber of Commerce, however, the level of support should be determined by the budget. Mayor Gosey stated that he would like a Chamber of Commerce that gives back to the City. He will do whatever it takes to improve the relationship with the business owners in the community. Mayor Gosey feels that the Chamber should wear the City's name, if the city staff are volunteering their time and the City of Forest Hill is donating moneys to ensure the success of the South Tarrant Chamber of Commerce. Council Member Masimini stated that he feels the South Tarrant Chamber of Commerce should not allow any of its Board Members to be political, and the South Tarrant Chamber of Commerce should contribute monies, as well as, seek support from other sources. City Manager Sheyi Ipaye stated that no Board Member should use their position to degrade any member(s) of the Forest Hill City Council. City Manager Sheyi Ipaye stated that if the South Tarrant Chamber of Commerce is too be effective it will take a collective effort from all members of the Council with the leadership of the Mayor. City Manager Sheyi Ipaye encouraged all the business owners in Forest Hill to support the South Tarrant Chamber of Commerce.

No action taken on this item.

13. Discuss and consider possible action regarding a Towing Fee Ordinance.

Mayor Pro Tem Sami motioned to table this item until the next council meeting, seconded by Council Member Sanders, which *passed* as follows:

Ayes: Council Members: Dalcour, Joubert, Sanders, Mayor Pro Tem Sami

Nays: Council Members: Thomas, Masimini

Abstain: Mayor Gosey

This item will be brought back to the Council after it receives an ordinance number. Tabled until the next meeting.

14. Discuss and consider possible action regarding an Abatement Administrative Fee Ordinance.

Council Member Joubert made a motion to table this item until the next council meeting, seconded by Mayor Pro Tem Sami, which *passed* as follows:

Ayes: Council Members: Dalcour, Joubert, Sanders, Mayor Pro Tem Sami

Nays: Mayor Gosey and Council Members: Thomas, Masimini

Absent: None

This item will be brought back to the Council after it receives an ordinance number.

Tabled until the next meeting.

15. **Item number fifteen (15) was moved after item number seven (7).**
16. Discuss and consider possible action regarding Case #PZ 2010-05 Adding a Use to the Schedule of Uses.

Council Member Masimini made a motion to accept item #16, seconded by Council Member Sanders, which *passed* as follows:

Ayes: Mayor Gosey and Council Members: Dalcour, Thomas, Joubert, Masimini, Sanders, Mayor Pro Tem Sami

Nays: None

Absent: None

Council Member Masimini asked the Planning and Zoning Department if it would be possible to deliver all Planning and Zoning information to City Secretary Office by the Monday preceding the Wednesday council packet deadline. This would give the Council an opportunity to actually view the cases before the city council meetings. Planning and Zoning Department Supervisor agreed to deliver all information by Monday preceding the Wednesday council packet deadline.

RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

17. Section 551.074, Texas Government Code: Personnel Matters (a)(1) to deliberate the appointment, employment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- a) Discuss Charter Amendments relative to Personnel Issues
- b) Discuss credit card policies and ethics issues

J. Reconvene into regular session.

Council reconvened into regular session at 11:03 p.m.

K. Take any action necessary pursuant to executive session.

No action was taken.

L. Adjournment

With no further business to discuss the Council adjourned at 11:03 p.m.

Grace Edwards, Acting City Secretary

James Gosey, Mayor