



**MINUTES OF  
PARKS/CLEAN CITY COMMITTEE MEETING  
August 11, 2008**

The Parks/Clean City Committee met on the above date at 6:03 p.m. with the following Committee Members and City Staff present: Gladys Hardeman, Henry Johnson, Pearl Jones, Chad McCarty, City Manager David Miller, Acting Public Works Director Roberto Duenes and Economic Development and Community Relations Director Venus Wehle. Absent: Donald Bailey, Gloria Sanders, and Rodney Wright.

**1. Call to Order**

With a quorum present, Chairman Chad McCarty called the meeting to order.

**2. Invocation**

Invocation was delivered by Chairman Chad McCarty.

**3. Pledge to Flags**

Pledge to the United States and Texas flags were recited.

**4. Discuss Parks Master Plan**

Discussion was lead by City Manager, David Miller. Mr. Miller stated that the Community Development Corporation was approached to fund the cost of a Parks Master Plan, up to \$35,000. This was approved by the CDC. The plan, once complete, will be used as part of the city's Comprehensive Master Plan. Since funding approval, Councilman Damian Dalcour suggested City staff contact Prairie View A&M University to assist with creating the plan. A meeting is set for August 15<sup>th</sup> with Dr. Baldwin. One of the benefits working with university graduate students is it greatly reduces cost. However, there may be costs involved if a Planner is chosen to review the final plan created by the students. Ms. Wehle has been in contact with the University of Texas at Arlington. If schools cannot assist with the development of the plan, that staff would contact Kimberly-Horn & Associates and a company out of Tyler. The plan must be completed by 12/31/08 in order to meet the Texas Department of Parks and Wildlife grant deadline of 1/31/09.

Mr. Miller stated that tonight was the start of monthly meetings. Committee members and city staff will work together to assist with the creation of agendas, compilation of minutes and any other documents necessary. At some point, everyone will work together to compile a survey to give our citizens to ask what they want to see in their parks from playground to a splash park.

The City Council recently approved plans to obtain modular bathrooms for Anglin and Griggs Parks. They will be ADA compliant and have the ability to be moved to a different location once the Parks Master Plan is complete. The order for the restrooms will be placed by the end of the week for delivery by the end of September or October. Special meetings may need to be held to accommodate groups or planners that need to meet with the Parks/Clean City Committee. Mr. Miller said he would send copies of Parks Master Plans created by other cities to Committee members.

Miller stated what he thought top pressing issues are: improvements to park fields, parking, equipment, lighting and restrooms.

**5. Discuss possible Smoking Ordinance**

Mr. Miller was approached by several City Council members about researching a smoking ordinance. It will be this Committee's job to review the ordinance and forward it to City Council. He hopes that enacting an ordinance such as this will clean up the City.

**6. Discuss possible Tree Ordinance**

At this time, there is nothing in the City ordinance to protect trees. Mr. Miller said that a new ordinance will contain healthy penalties, prevent developers from clear cutting lots and it will discuss tree mitigation. The Specific Use Permit (SUP) negotiated with Hampton Inn & Suites and La Quinta Inn & Suites agreed to planting 75% evergreens and certain number of other trees to be trees to be planted on their respective properties.

The City Manager will ask the Public Works Department to make a concentrated effort to clean up the City, especially medians and that the City might possibly create an "Adopt-A-Median" program.

**7. Discuss establishing rules and procedures for field use and youth association including, but not limited to fees, By Laws, field rentals and city participation.**

Mr. Miller said there has been controversy in the past as to who can use the fields and at this time there is no fee schedule in place. It will be the Committee's responsibility to develop rules and regulations that are fair, establish user agreements; establishing quality role models for our children. He said that the rules need to include procedures for use and that the City might have to limit use to place, not practice. Our goal is to have the best quality programs in Forest Hill for our youth.

Miller said that a copy of a 2000 youth association agreement would be sent to all members. Mr. McCarty volunteered to be the coordinator for parks schedules. Ms. Jones volunteered to assist him. The Committee was advised to divide up calls that would need to be made to the following cities to obtain their parks agreements, schedules and fees: Irving, Mansfield, Arlington, Keller, Burleson, Euless and Grand Prairie.

Miller reminded the Committee that the deadline for submitting items for the Agenda is noon the Wednesday prior to the Monday meeting.

**Adjournment**

With no further business to discuss, the Committee adjourned at 7:10PM

Respectfully submitted,

Approval:

---

Gladys Hardeman, Secretary

---

Chad McCarty, Chairman