

**MINUTES
PARKS AND CLEAN CITY COMMITTEE
REGULAR MEETING - FEBRUARY 14, 2011
FOREST HILL COUNCIL CHAMBERS
3219 CALIFORNIA PARKWAY
6:00 PM**

Chairperson Jones called the meeting to order at 6:02 pm.

Members present: Pearl Jones, Henry Johnson, Rodney Wright, Gladys Hardeman, and Dana Robinson

No members were absent.

Staff present: Sheyi I. Ipaye, City Manager; Roberto Duenes, Public Work Superintendent; and Lisa Dawn Cabrera, City Planner

Henry Johnson delivered the invocation.

The pledge of allegiance to the United States and the Texas flags were recited.

A. VISITORS/CITIZENS FORUM

No one wished to speak at this time.

B. CONSENT AGENDA

All consent agenda items listed are considered to be routine by the Parks and Clean City Committee and will be enacted by one motion. There will be no separate discussion of these items unless so requested, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Approval of minutes dated November 8, 2010

Committeewoman Hardeman made a motion to approve the minutes as presented, seconded by Committeeman Robinson.

Motion passed unanimously.

C. DELIBERATION AGENDA

1. Discuss and consider "Keep Forest Hill Beautiful" Project (Pearl Jones, Chair)
2. Discuss and consider P&C Goals and Objectives for FY 2011-2012 (P&C Members)

D. REPORTS

1. Park Usage Y/E Recap & Suggestions (Roberto Duenes, Parks Sup.)

Mr. Duenes presented the financial recap for the year ending 2010 showing a balance of \$3,000.00+ in the general funds city account. Mr. Wright suggested denoting these funds for which the fees were instituted for maintenance/upkeep of parks. Ms. Jones recommended no special account at an institution by simply to earmark those funds and establish a draft procedure when a request is made for work. Ms. Jones reminded the committee that fees were collected to help offset minor maintenance/supplies requirements for all the parks in use in Forest Hill with special attention to those fields for which sporting occurs. Ms. Jones said that she would be willing to visit with the Finance Director for correct procedures and notation of funds for the accounting of the Park Funds. Mr. Robinson inquired about costs to sod the fields used for athletic events by the various associations. The Committee request for Mr. Duenes to provide feasibility and cost information and a timetable.

Committeeman Wright made a motion to accept the report from Mr. Duenes, seconded by Committeewoman Hardeman.

Motion passed without objection.

2. Parks Visitations / Assessments (Rodney Wright, P&C Member)

Committeeman Wright made a motion to table the remaining portions of the agenda until the March 14, 2011 meeting, seconded by Committeeman Johnson.

Motion passed unanimously.

E. ADJOURNMENT

Chairperson Jones adjourned the meeting at 6:25 pm.

Pearl Jones
Parks & Clean City Chairperson

ATTEST:

Lisa Dawn Cabrera
City Planner