

**MINUTES
PARKS AND CLEAN CITY COMMITTEE
REGULAR MEETING - APRIL 11, 2011
FOREST HILL COUNCIL CHAMBERS
3219 CALIFORNIA PARKWAY
6:00 PM**

Chairperson Jones called the meeting to order at 6:07 pm.

Members present: Pearl Jones, Gladys Hardeman, Dana Robinson, Rodney Wright, and Armando Villarreal

Members absent: Henry Johnson

Staff present: Sheyi I. Ipaye, City Manager; Roberto Duenes, Public Work Superintendent; and Lisa Dawn Cabrera, City Planner

Gladys Hardeman delivered the invocation.

The pledge of allegiance to the United States and the Texas flags were recited.

A. VISITORS/CITIZENS FORUM

No one wished to speak at this time.

B. CONSENT AGENDA: All consent agenda items listed are considered to be routine by the Parks & Clean City Committee and will be enacted by one motion. There will be no separate discussion of these items unless so requested, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Approval of minutes date March 14, 2011

Committeewoman Hardeman made a motion to approve the minutes as presented, seconded by Committeeman Wright.

Motion passed without opposition.

C. DELIBERATION AGENDA

1. Discuss and consider "Keep Forest Hill Beautiful" Project (Pearl Jones, Chair)

Ms. Jones summarized briefly the project components and discussion was held regarding the adopt-a-median. Mr. Villarreal received a commitment for the median at Landmark and Forest Hill Drive for adoption from an organization at the college. A discussion ensued concerning the guidelines for the organization in regards to the maintenance of the median, such as cleaning trash from the median, mowing, and beautification. Discussion was held about the Valley Forge and Heritage being adopted by the City Council and Mayor Gosey, but at this time no work has commenced on either median nor has the adoption sign been placed on the medians at this time. Mr. Villarreal asked if he must accept the median at Landmark or is there another median available for adoption. Mr. Villarreal will drive by all the medians and decide which one

he wants to adopt. He will come back at next month's meeting and let us know which one he would like to adopt.

Ms. Jones addressed the Committee concerning the City-Wide Clean Up day. Ms. Jones reminded the Committee that last year the clean up day was held in June and that no members of the Parks and Clean City showed up to the event other than Ms. Jones and Ms. Hardeman. The Committee would like to see at least forty volunteers at this year's clean up or more as last year. Ms. Cabrera will get available dates for the crud cruiser and report to the Committee at next months meeting. The city will be asked to provide gloves and supplies for the volunteers. Ms. Jones will ask Mr. Ipaye about ordering t-shirts for the event for all of the volunteers. We need to seek out volunteers already. Discussion was held about possible volunteer groups being the Seventh Day Adventist Church members, the Explorers, Tarrant County Advocate Group, City Staff, and others. In order to get the word out about the clean up day the Committee talked about using Connect CTY, the electronic billboard, the City's website, the water bills, and the Forest Hill Newspaper. A dialogue ensued about the various services that will be available at this year's city clean up, such as the crud cruiser, tire drop off, battery drop off. Ms. Cabrera informed the Committee that the tire drop off is the only avenue that cost the City money. It remained a consensus of the Committee that the tire service should remain as one of the options on clean up day.

Ms. Jones received a call from a resident in the City of Forest Hill and that resident would like to start a neighborhood clean up committee within her neighborhood. The resident would like to go through the neighborhood and pick up trash, leaves and what not.

Mr. Villarreal gave a report to the Committee regarding the use of bar-b-que grills at the parks stating that you are allowed to use enclosed pits that do not allow open flames or open bar-b-que pits if you have charcoal that does not emit sparks. The burn ban is set by the local Fire Marshall.

The City Council suggested that the Parks & Clean City Committee meet with the Celebration Committee to plan a Family Fun Day at the Park. It was suggested to coordinate this event with the beginning of school and maybe also take donations from different businesses and the like so that we could also give out school supplies at this Family Fun Day at the Park. It was agreed by the Committee that no matter what is decided to do will be done at a park. A decision would need to be made which park would be suitable for hosting this event.

No action was taken on this item.

2. Discuss and consider P&C Goals and Objectives for FY 2011-2012 (P&C Members)

Ms. Jones reminded the Committee of the goals and objectives that this Committee has decided upon by reviewing them for the Committee. Ms. Jones asked Mr. Duenes if a monthly report of the fees collected for the Parks may be presented to the Committee. Mr. Duenes replied that is doable. Ms. Jones made a statement that everyone who uses our Parks System will pay the fee that is required for using the park.

Ms. Jones shared with the Committee that she presented the goals and objectives with the City Council.

No action was taken on this item

3. Discuss and consider naming the park on Trailwood Drive (P&C Members)

A discussion was held among the Committee concerning requirements for naming buildings or parks and that the City does not have any written requirements for the naming of City properties. Ms. Jones created a survey that she would like to send to all the residents within the area of Trailwood Park. Ms. Cabrera stated that she could send a survey to all the residents in the Trailwood Addition and Ms. Jones stated that she would come to City Hall later within the week to help send out the surveys.

No action was taken on this item.

D. REPORTS

1. Discuss Committee Vacancy

Ms. Jones informed the Committee that the City Council made a comment on Mr. Flennoy serving on the Committee and being a city employee could possibly be a conflict of interest and possibly was not going to be approved. A discussion started about the validity of working for the City and serving on Boards and Commissions.

E. ADJOURNMENT

Chairperson Jones adjourned the meeting at 7:46 pm.

Pearl Jones
Parks & Clean City Chairperson

ATTEST:

Lisa Dawn Cabrera
City Planner