



AMENDED

**MINUTES
SPECIAL COUNCIL MEETING
September 13, 2011
7:00 P.M.**

There is an audio and video recording of this meeting available for the public.

The City Council of the City of Forest Hill met on the above date at **7:00 P.M.** with Mayor Gerald Joubert presiding. The following Council Members and officials were present: Mayor Pro Tem Ozell Birks, Damian Dalcour, Jo Pirtle, Brigitte Mathis, Bob Shanklin, Malinda Miller, City Manager Sheyi I. Ipaye, City Secretary Grace Edwards, Police Chief Robert Herbert, and Fire Chief Ed Henderson. The City Attorney was absent.

Opening Agenda:

A. Call to Order

With a quorum present Mayor Joubert called the meeting to order at 7:00 P.M.

B. Invocation

Invocation was delivered by Council Member Miller.

C. Pledge of Allegiance to Flags

Pledge to the United States and Texas Flags were recited.

D. City Manager's Report:

- **Update on Back to School Rally**
- **Update on the effects of the Graffiti Monitoring Cameras**
- **Report regarding National Night Out October 4, 2011**
- **Update on the City of Forest Hill computer back-up system**
- **Update regarding TML Risk Pool Liability Coverage**

E. Citizens Presentation: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

Dr. Lyndia Thomas, 6941 Windy Hill Road – Dr. Thomas had questions regarding City of Forest Hill lawsuits.

F. Consent Agenda: - All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider the minutes of August 2, 2011 regular council meeting.
2. Consider the minutes of August 16, 2011 regular council meeting.
3. Consider City of Forest Hill Fire Prevention Week Proclamation.
4. Consider City of Forest Hill National Night Out Proclamation.
5. Consider possible action regarding water accounts collection by Credit System International, Inc.
6. Consider possible action regarding authorizing the City Manager to engage Pingleton, Howard & Company, P.C. for a Municipal Audit.
7. Consider possible action regarding approval of a Tax Collector Agreement for property taxes with Tarrant County.

Council Member Shanklin made a motion to approve Consent Agenda Items #1-#7, seconded by Mayor Pro Tem Birks which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: None

G. Deliberation Agenda:

8. Discuss and consider possible action regarding Ordinance No. #2011-09-001, to adopt the budget for FY 2011-2012 and approve the amended budget for the City of Forest Hill. (Sheyi Ipaye, City Manager)

Eddie Peacock, Financial Advisor- spoke regarding FY 2011-2012 budget.

Council Member Miller made a motion to accept Deliberation Item #8, seconded by Council Member Shanklin which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: None

9. Discuss and consider possible action regarding Ordinance No. #2011-09-002, approving and adopting the tax rate for the City of Forest Hill for the FY 2011-2012. (Sheyi Ipaye, City Manager)

Mayor Pro Tem Birks made a motion to accept Deliberation Item #9, seconded by council member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: None

10. Discuss and consider possible action regarding Resolution No. #16-2011, a resolution approving the tax assessment roll for FY 2011. (Sheyi Ipaye, City Manager)

Council Member Shanklin made a motion to accept Deliberation Item #10, seconded by

Council Member Pirtle which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: None

- 11. Discuss and consider possible action regarding removing Citizen Member Johnson from Community Development Corporation Board. (Gerald Joubert, Mayor)**

Dr. Lyndia Thomas, 6941 Windy Hill Road- Dr. Thomas requested a written response from the Chairman of the Community Development Corporation Board regarding the reasons why Citizen Member Waylon Johnson was removed from the CDC Board; and the process that was used to remove Citizen Member Johnson.

Mayor Joubert made a motion to accept Deliberation Item# 11, seconded by Council Member Shanklin which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Abstain: Council Member Dalcour

Absent: None

- 12. Discuss and consider possible action regarding changes to the citizen's presentation section of the agenda. (Gerald Joubert, Mayor)**

Dr. Lyndia Thomas, 6941 Windy Hill Road- Dr. Thomas stated that it is to her understanding that nothing can be changed inside of the City Charter unless it is being brought before the citizens to vote on.

Jimmie Sanders, 7005 Stonewall Road- Mr. Sanders wanted to know what was the city council's final decision regarding the proposed changes to citizen's presentation section of the agenda.

Loretta Muldrew, 3300 Valley Forge Trail- Mrs. Muldrew does not agree with the proposed changes to citizen presentation section on the agenda, she stated that in the event the council discusses a matter or topic that the citizens would like to speak on; the proposed changes would prevent citizens from doing so.

Council Member Miller made a motion to accept Deliberation Item #12, seconded by Council Member Shanklin which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Abstain: Council Member Dalcour

Absent: None

- 13. Discuss and consider possible action regarding city issued credit cards to council members.**

(Ozell Birks, Mayor Pro Tem)

Council Member Shanklin made a motion to remove all city issued credit cards to city council members, seconded by Council Member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Pirtle, Birks, Shanklin, and Miller

Nays: Council Member Dalcour

Abstain: Council Member Mathis

Absent: None

- 14.** Discuss and consider possible action regarding council member's accessibility to the City Hall facility after hours. (Ozell Birks, Mayor Pro Tem)

Dr. Lyndia Thomas, 6941 Windy Hill Road- Dr. Thomas stated that she needed to speak on this matter because limiting the Mayor and City Council's access to the City Hall Building is unfair because Mayor and City Council run the city. She informed the council that some of their members do not get off before 5:00 p.m.

Mayor Pro Tem Birks made a motion to restrict hours of accessibility for City Council Members to the City of Forest Hill, City Hall Facility to only include the following days and hours; Monday through Friday 8:00 A.M. to 8:00 P.M., and Saturdays 8:00 A.M. to 12:00 P.M., seconded by Council Member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Pirtle, Mathis, Birks, and Miller

Nays: Council Members: Dalcour, and Shanklin

Absent: None

- 15.** Discuss and consider possible action regarding Audit Committee appointments. (Ozell Birks, Mayor Pro Tem)

Mayor Pro Tem Birks made a motion to appoint Council Members Bob Shanklin, Malinda Miller, and Ozell Birks as the three voting members appointed to the Audit Committee, business owner Helen Collins-Epps, and Alvin Dalton were appointed as non-voting members to the Audit Committee, seconded by Council Member Shanklin which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Pirtle, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: None

- 16.** Discuss and consider possible action regarding City of Forest Hill motor cycle acquisition. (Sheyi Ipaye, City Manager)

Deliberation Item #16 was pulled by City Manager Sheyi Ipaye.

RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

H. Reconvene into regular session.

The City Council did not convene into executive session.

I. Take any action necessary pursuant to executive session.

No action was taken.

J. Adjournment

With no further business to discuss the meeting was adjourned at 8:29 P.M.

Grace Edwards, City Secretary

Gerald Joubert, Mayor