



AMENDED

**MINUTES
REGULAR COUNCIL MEETING
June 7, 2011
7:00 P.M.**

The City Council of the City of Forest Hill met on the above date at **7:00 P.M.** with Mayor Gerald Joubert presiding. The following Council Members and officials were present: Damian Dalcour, Lyndia Thomas, Ozell Birks, Andrew Sanders, Malinda Miller, City Manager Sheyi I. Ipaye, City Secretary Grace Edwards, Police Chief Robert Herbert, Fire Chief Ed Henderson, and City Attorney Warren Spencer. City Council Place 3 remains vacant.

Opening Agenda:

A. Call to Order

With a quorum present Mayor Joubert called the meeting to order at 7:01 P.M.

B. Invocation

Invocation was delivered by Council Member Lyndia Thomas.

C. Pledge of Allegiance to Flags

Pledge to the United States and Texas Flags were recited.

D. City Manager's Report:

• **Update regarding graffiti abatement**

City Manager Sheyi Ipaye informed the Mayor, City Council, and residents of recent problems with graffiti abatement. The City of Forest Hill will be taking strong action against all individuals vandalizing City of Forest Hill churches, businesses, and or city owned property. Notification has been sent to local schools and hidden cameras have been strategically placed around the city. The City of Forest Hill will enforce zero tolerance regarding this issue.

• **Update regarding City of Forest Hill's ISO Rating with Texas Department of Insurance**

The ISO Rating is a rating that the Texas Department of Insurance gives to every city in the State of Texas. Presently the City of Forest Hill has a #5 rating. More importantly, a new rating will be issued October 1, 2011, the City of Forest Hill will receive an improved #3 rating which can be directly attributed to the hard work and dedication of Fire Chief Ed Henderson and staff. The improved rating will allow the residents of Forest Hill to receive a discount on their home owner's insurance premium.

- **Update on the City of Forest Hill's FY 2011-2012 Budget Calendar**

The City Manager Sheyi Ipaye asked the Mayor and City Council Members to please review the date scheduled for the City Council Budget Work Session. If a conflict arises staff will be able to adjust the schedule accordingly. City Manager confirmed the tax rate for the City of Forest Hill is \$1.06. He also stated that the property value in the City of Forest Hill has declined for various reasons. He feels that the purchase of a new street sweeper will improve the appearance of our city; and stepping up Code Enforcement efforts will also improve our property value.

- **Update on the City of Forest Hill's City Wide Clean Up**

The City Wide Clean Up is scheduled for June 11, 2011 from 8:00 A.M. to 12:00 P.M. The City of Forest Hill will accept any kind of trash on this day. Used tires will be accepted. The City Manager encouraged residents to take advantage of this opportunity to help clean up the City of Forest Hill and improve our property values. He plans to have a City Wide Clean Up twice a year in the spring and fall.

E. Citizens Presentation: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

F. Consent Agenda: - All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider the minutes of May 20, 2011 special council meeting.

Council Member Miller pulled Consent Item #1 to the Deliberation Agenda Section for discussion.

G. Deliberation Agenda:

1. Discuss and consider possible action regarding the minutes of May 20, 2011 special council meeting.

Council Member Miller pulled May 20, 2011 minutes from the Consent Agenda, and placed this item under Deliberation Agenda Item #1 for discussion. Council Member Miller questioned what was Consent Agenda Item #1 and where is it was located within the minutes. City Secretary Grace Edwards confirmed what Consent Agenda Item #1 was and where it was located. Additionally, Council Member Miller made corrections to page 2 of 3, located in the paragraph just above Deliberation Agenda Item # 5. Second sentence in that paragraph which reads: *Let the minutes reflect Mayor Gerald Joubert was elected as Mayor of the City of Forest Hill during 05-20-11 special council meeting.* City Attorney Warren Spencer instructed the City Secretary to remove the two sentences from the minutes. City Secretary reminded the City Attorney that it was by his suggestion immediately following the 05-20-11 meeting that this information be included/reflected in the minutes. It was requested to reflect in the minutes that Mayor Joubert voted during the 05-20-11 special council meeting, because the voting screen still reflected the former mayor's name. This sentence was amended to read: *Let the minutes reflect Mayor Gerald Joubert voted as Mayor of the City of Forest Hill during 05-20-11 special council meeting.*

Council Member Thomas made a motion to approve Deliberation Agenda Item #2 with corrections, seconded by Council Member Miller which passed as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Thomas, Birks, Sanders, and Miller

Nays: None

Absent: City Council Place 3 vacant

10. Discuss and consider possible action regarding Case #PZ 2011-12 to consider approval of a request to add a use to the Schedule of Uses Section 5.100 of the Zoning Ordinance for a commercial saltwater disposal well and to propose the allowable zoning districts for the proposed use and add a definition for a commercial parking lot to Section 3.100 of the Zoning Ordinance as requested by Kemper Operating Co., Inc. (Sheyi Ipaye, City Manager)

Deliberation Agenda Item #10 was moved immediately after Deliberation Agenda Item #1 per Mayor Joubert. Deliberation Agenda Item #10 was pulled by the City Manager.

2. Discuss and consider possible action approving Resolution No. #09-2011, a resolution designating the Chief of Police as the City's Representative in seeking eligible grant funds under the Texas Comptroller of Public Accounts Tobacco Compliance Grant. (Sheyi Ipaye, City Manager)

Council Member Thomas made a motion to approve Deliberation Item #2, seconded by Council Member Dalcour which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Thomas, Birks, Sanders, and Miller

Nays: None

Absent: City Council Place 3 vacant

3. Discuss and consider possible action regarding repositioning the City of Forest Hill Welcome Signs. (Malinda Miller, Council Member)

Mayor Joubert formed a Sign Committee, which consisted of three council members that he appointed. The Sign Committee will come back to the council with a recommendation for a permanent location for the City of Forest Hill Welcome Signs. The Council Members appointed to the Sign Committee are as follows: Council Member Malinda Miller, Council Member Lyndia Thomas, and Council Member Ozell Birks.

4. Discuss and consider possible action regarding revising Citizens Presentation. (Malinda Miller, Council Member)

Deliberation Agenda Item #4 was tabled by Council Member Miller until the 1st meeting in July (July 5, 2011).

5. Discuss and consider possible action regarding daily duties and reporting of the City Secretary. (Gerald Joubert, Mayor)

Council Member Miller made a motion to approve amended Ordinance No. #2011-06-001, seconded by Council Member Birks which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Thomas, Birks, Sanders, and Miller

Nays: None

Absent: City Council Place 3 vacant

6. Discuss and consider possible action regarding the appointment of Ozell Birks as a Community Development Corporation Board Member. (Sheyi Ipaye, City Manager)

Council Member Thomas made a motion to approve Deliberation Agenda Item #6, seconded by Council Member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Thomas, Sanders, and Miller

Nays: None

Abstained: Council Member Birks

Absent: City Council Place 3 vacant

7. Discuss and consider possible action regarding the appointment of a Mayor Pro Tem. (Sheyi Ipaye, City Manager)

Beckie Hayes, 7317 Woodbridge Drive-Mrs. Hayes recommended Dr. Lyndia Thomas as an adequate and knowledgeable candidate for the position of Mayor Pro Tem.

Deliberation Agenda Item #7 was pulled by Mayor Joubert.

8. Discuss and consider possible action regarding a Team Building Meeting for City Council, Board, and Committee Members. (Sheyi Ipaye, City Manager)

Council Member Thomas made a motion to accept the date for the Team Building Meeting as July 16, 2011 in an Everman ISD Gymnasium, seconded by Council Member Sanders which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Thomas, Birks, Sanders, and Miller

Nays: None

Absent: City Council Place 3 vacant

9. Discuss and consider possible action regarding the selection of a Temporary Presiding Officer. (Sheyi Ipaye, City Manager)

Deliberation Agenda Item #9 was pulled by Mayor Joubert.

RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

The City Council did not recess into Executive Session.

H. Reconvene into regular session.

The City Council did not recess into Executive Session.

I. Take any action necessary pursuant to executive session.

No action was taken.

J. Adjournment

With no further business to discuss the meeting was adjourned at 8:01 P.M.

Grace Edwards, City Secretary

Gerald Joubert, Mayor