



**MINUTES OF
COMMUNITY DEVELOPMENT CORPORATION
July 25, 2011**

The Community Development Corporation of the City of Forest Hill met on the above date at **7:00** p.m. with Mayor Gerald Joubert presiding. The following Council Members, Citizen Members and officials were present: Council Members Damian Dalcour, Ozell Birks, and Citizen Members Ruby McEwing, and Waylon Johnson, City Manager Sheyi I. Ipaye, City Secretary Grace Edwards, and City Attorney Warren Spencer.

Opening Agenda:

A. Call to Order

With a quorum present, Mayor Gerald Joubert called the meeting to order at 7:00 p.m.

B. Invocation

Invocation was delivered by Mayor Gerald Joubert.

C. Pledge Allegiance to Flags

Pledge to the United States and Texas flags were recited.

E. Consent Agenda

1. Consider minutes of the June 20, 2011 regular meeting.

Council Member Birks made a motion to approve the June 20, 2011 regular meeting minutes, seconded by Mayor Joubert which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Birks, Dalcour, and Citizen Members McEwing, and Johnson

Nays: None

F. Deliberation Agenda

2. Discuss and consider filling the CDC's seat vacated by Ms. Thomas.

Council Member Birks made a motion to approve filling the CDC's seat vacated by Ms. Thomas, seconded by Mayor Joubert which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Birks, and Dalcour, and Citizen Members McEwing, and Johnson

Nays: None

3. Discuss and consider filling the CDC's seat vacated by Ms. Mathis.

Mrs. McEwing made a motion to appoint Citizen Lyndia Thomas to the Community Development Corporation Board (citizen member appointment), seconded by Council Member Damian Dalcour.

Mayor Joubert expressed concerns regarding Ms. Thomas' resignation to the City Council. Quoting her statement regarding her reason for resigning was because she was unable to work with the current council members. Mayor Joubert questions Ms. Thomas' ability to work with the current CDC board members; referencing many of the CDC board members are the same city council members that Ms. Thomas expressed inability to work with.

Council Member Birks concurred with Mayor Joubert's statement. Council Member Damian Dalcour stated that Ms. Thomas should be given the opportunity to work with the CDC board and if she is not able to handle the responsibilities she can then resign.

Lyndia Thomas, 6941 Windy Hill Road, Forest Hill, Tx. – Ms. Thomas stated that the reason for her resignation from the Forest Hill City Council was because she was unable to make legislative decisions that affect the City of Forest Hill. She feels the CDC board is not as stressful as the Forest Hill City Council.

Mayor Joubert had questions regarding possible conflicts of interest with regard to Ms. Thomas' Chamber of Commerce affiliation. After a brief discussion the motion *passed* as follows:

Ayes: Council Member Dalcour, and Citizen Members McEwing, and Johnson

Nays: Mayor Joubert and Council Member: Birks

Council Member Birks made a motion to appoint Mr. Rhyne to the CDC Board, seconded by Mayor Joubert which *did not pass* as follows:

Ayes: Mayor Joubert and Council Member: Birks

Nays: Council Member: Dalcour, and Citizen Members McEwing, and Johnson

Mayor Joubert made a motion to appoint Cameron Wafer to the CDC Board as a citizen member, seconded by Council Member Birks which *did not pass* as follows:

Ayes: Mayor Joubert and Council Member: Birks

Nays: Council Member Dalcour, and Citizen Members McEwing, and Johnson

4. Discuss and consider action regarding Board members who owe money to the City.

Mayor Joubert had concerns about board members who owe money to the City of Forest Hill. He reinforced tax payer's money must be paid back to the city. City Manager Sheyi Ipaye stated it was brought to his attention that one individual did not turn in his receipts for the ICSC trip to Las Vegas; and another individual did not pay the full amount. The city manager stated he gave the two individuals an opportunity to step forward to give an explanation. Council Member Dalcour noted an oversight on staff's part pertaining to travel document dates, and departure and arrival times.

Henrietta Roberts explained the circumstances surrounding how the CDC delegates travel information was transposed. Further discussion ensued between Mayor Joubert and Council Member Birks. The city manager expects the two individuals to reimburse the City of Forest Hill before August 25, 2011.

Lyndia Thomas, 6941 Windy Hill, Forest Hill, Tx. - Ms. Thomas spoke in regards to her travel itinerary. She shared that her travel information was transposed; however, the oversight was discovered the night before travel.

Mrs. McEwing made a motion to amend specific amendments to the bylaws for delegates' reimbursement who attend meetings or conferences:

1. Board members who are selected as delegates to attend any meeting or conferences are responsible for refunding the city within 30 days of the meeting if they do not attend.
2. It is mandatory for delegates who are selected to attend any meetings or conferences to submit all receipts from the meeting within (7) business days upon return.

Council Member Dalcour seconded the motion which *passed* as follows:

Ayes: Council Members Dalcour, Birks, Mayor Joubert, and Citizen Members McEwing, and Johnson

Nays: None

5. Discuss and consider action regarding appointment of an Assistant Secretary for the CDC.

Mayor Joubert motioned to approve Henrietta Roberts as assistant secretary to the CDC Board, seconded by Council Member Birks which *passed* as follows:

Ayes: Mayor Joubert and Council Member: Birks, and Citizen Members McEwing, and Johnson

Nays: Council Member Dalcour

6. Discuss and consider FY 2011-2012 CDC Budget.

The City Manager, Sheyi Ipaye summarized the 2011-2012 proposed CDC Budget. Discussions ensued regarding this matter. Mayor Joubert reiterated that he wants to make

sure the CDC budget is brought back before the CDC Board and City Council before the figures are finalized.

G. Adjournment

With no further business to discuss, the CDC meeting adjourned at 8:17 p.m.

Respectfully submitted,

Approval:

Grace Edwards, City Secretary

Gerald Joubert, Mayor