



**MINUTES OF
COMMUNITY DEVELOPMENT CORPORATION
September 19, 2011**

The Community Development Corporation of the City of Forest Hill met on the above date at 7:00 p.m. with Mayor Gerald Joubert presiding. The following Council Members, Citizen Members and officials were present: Council Member Malinda Miller, Mayor Pro-Tem Ozell Birks and Mayor Gerald Joubert, Citizen Members Ruby McEwing and Ray Rhyne, City Manager Sheyi I. Ipaye and Administrative Assistant Henrietta Roberts.

Absent: Council Member Damian Dalcour, City Secretary Grace Edwards

Opening Agenda:

A. Call to Order

With a quorum present, Mayor Gerald Joubert called the meeting to order at 7:00 p.m.

B. Invocation

Invocation was delivered by Council Member Malinda Miller.

C. Pledge Allegiance to Flags

Pledge to the United States and Texas flags were recited.

D. Presentation: University of Texas at Arlington, Capstone Team 2011-Strategic Economic Development Plan and Opportunities for the ninety (90) acre track

City Manager, Sheyi Ipaye introduced Bob Hart, City Manager of Kennedale. Mr. Hart is assisting the School of Urban and Public Affairs at the University of Texas @ Arlington on the Capstone Program. He had introduced Jessica and Joshua, who were two members of the four-member group of the Capstone Team. The two graduate students expressed their thoughts on the plans to assist the City in attracting and enhancing the 90-acre tract of land. Upon completion of their research the Capstone Team will develop a report for the board for review.

E. Consent Agenda

1. Consider minutes of the August 29, 2011 special meeting.

Mayor Pro-Tem Birks made a motion to approve the August 29, 2011 special meeting minutes. Citizen Member Rhyne seconded the motion. Motion **passed** as follows:

Ayes: Council Member Miller, Mayor Pro-Tem Birks, Mayor Joubert, and
Citizen Members McEwing and Rhyne
Nays: None
Absent: Council Member Dalcour

F. Deliberation Agenda

2. Discuss and consider possible action regarding delegates to ICSC Conference and Deal Making Schedule for November 2-4, 2011 in San Antonio, Texas.

City Manager Sheyi Ipaye shared information regarding the ICSC Conference. He stated that the purpose for this item is to see if the board wants to send delegates to the conference.

Citizen Member Rhyne made a motion to appoint Council Member Miller and Citizen Member McEwing as delegates to attend the ICSC Conference in San Antonio with option to send replacement if either of the two members are unable to attend. Mayor Pro-Tem Birks seconded the motion, which passed as follows:

Ayes: Council Member Miller, Mayor Pro-Tem Birks, Mayor Joubert, and
Citizen Members McEwing and Rhyne
Nays: None
Absent: Council Member Dalcour

3. Discuss and consider possible action regarding CDC Board citizen member open seat.

Deliberation agenda item number 3 was tabled until the October meeting date.

4. Discuss and review CDC Budget for FY 2011-2012.

City Manager, Sheyi Ipaye gave an overview of the CDC FY 2011-2012 budget.

5. Discuss and consider possible action regarding changing the Community Development Corporation Board scheduled time from 7:00 p.m. to 6:00 p.m.

Mayor Pro-Tem Birks made a motion to move CDC meeting from 7:00 p.m. to 6:00 p.m. Citizen Member Rhyne seconded the motion. Motion **passed** as follows:

Ayes: Council Member Miller, Mayor Pro-Tem Birks, Mayor Joubert, and
Citizen Members McEwing and Rhyne
Nays: None
Absent: Council Member Dalcour

G. Adjournment

With no further business to discuss, the Community Development Corporation meeting adjourned at 7:40 p.m.

Respectfully submitted,

Approval:

Henrietta Roberts,
Assistant Secretary

Gerald Joubert, Mayor