



**MINUTES
REGULAR COUNCIL MEETING
October 18, 2011
7:00 P.M.**

There is an audio and video recording of this meeting available for the public.

The City Council of the City of Forest Hill met on the above date at **7:00 P.M.** with Mayor Gerald Joubert presiding. The following Council Members and officials were present: Mayor Pro Tem Ozell Birks, Damian Dalcour, Brigitte Mathis, Bob Shanklin, Malinda Miller, City Manager Sheyi I. Ipaye, City Secretary Grace Edwards, Police Chief Robert Herbert, Fire Chief Ed Henderson, and City Attorney Warren Spencer. Council Member Jo Pirtle was absent.

Opening Agenda:

A. Call to Order

With a quorum present Mayor Joubert called the meeting to order at 7:00 P.M.

B. Invocation

Invocation was delivered by Council Member Malinda Miller.

C. Pledge of Allegiance to Flags

Pledge to the United States and Texas Flags were recited by Chelsia Guterrez, and Dominique Rodriguez of W.A. Meacham Middle School.

D. Citizens Presentation: At this time, any person with business before the City Council not scheduled on the agenda may speak to the City Council, provided that a "Speaker's Request Form" has been completed and submitted to the City Secretary prior to the start of the meeting. All comments must be directed towards the Chairperson, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the "Speaker's Request Form." No formal action can be taken on these items at this meeting.

Please let the records reflect the 10-18-11 Regular Council Meeting DVD specifically addressing the Citizen Presentation section. The listed speaker's statements are inaudible due to the microphone not being turned on.

Ann Frost, 3708 Grady Street – Mrs. Frost spoke regarding the delay of Oil and Gas Leases.

Ann Frost, 3708 Grady Street – Mrs. Frost had concerns regarding oil and gas drilling company's water usage. She is curious about how the water usage is measured when it is being pulled from the City's fire hydrants.

Loretta Muldrew, 3300 Valley Forge Trail – Mrs. Muldrew spoke regarding recent Citizen Presentation changes, she feels the changes block citizens input.

E. Consent Agenda: - All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider minutes of October 4, 2011 regular council meeting.

Council Member Shanklin made a motion to approve Consent Agenda Item #1 with corrections, seconded by Council Member Dalcour which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

F. Deliberation Agenda:

2. Discuss and consider possible action regarding Board, Committee, and Commission appointments. (Ozell Birks, Mayor Pro Tem).

The City Council discussed vacancies on the various Boards, Committees, and Commissions.

Council Member Shanklin made a motion to nominate Cameron Wafer to the CDC Board, seconded by Council Member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

Mayor Pro Tem Birks made a motion to appoint John Bohannon to the Zoning Board of Adjustments, seconded by Council Member Shanklin which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

3. Discuss and consider possible action regarding authorizing the city manager to oversee 2011-2012 holiday and furlough day schedule. (Gerald Joubert, Mayor)

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Steve Yancey, Forest Hill Police Association, 904 Collier Street #100, Fort Worth, Texas 76102 – Mr. Yancey spoke regarding mandatory furlough days for the Forest Hill Police Department, shortage of officers, and public safety.

Mayor and Council asked the City Manager to meet with the Police and Fire Association regarding mandatory furlough days. Allowing everyone involved to have a voice. No action was taken on Deliberation Item #3.

4. Discuss and consider possible action regarding resolution of the rate case expense matter in PUC Docket No. 38929 and accept Oncor's check in the amount of \$31,005.90. (Sheyi Ipaye, City Manager)

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Lawrence Ward, Oncor Energy – Mr. Ward spoke regarding past decisions from Oncor Steering Committee of Cities. He also elaborated on the “Memorandum of Understanding” regarding future appellate court decisions.

Council Member Mathis made a motion to accept Deliberation Item #4, seconded by Council Member Miller which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

5. Discuss and consider possible action regarding rate compensation for Associate Judges of the Municipal Court. (Sheyi Ipaye, City Manager)

Mayor Pro Tem Birks made a motion to pay Associate Judges at a rate of \$50.00 an hour with a minimum of 2 hours, after two hours billing will be done in increments of (10) ten minutes, seconded by Council Member Dalcour which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

6. Discuss and consider possible action regarding authorizing the City Manager to acquire a Permit Software for the Permits Department. (Sheyi Ipaye, City Manager)

Council Member Dalcour made a motion to authorize the City Manager to acquire a Permit Software for the Permits Department not to exceed \$10,000.00, seconded by Council Member Mathis which *passed* as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, and Miller

Nays: Council Member Bob Shanklin

Absent: Council Member Jo Pirtle

7. Discuss and consider possible action regarding establishing a Charter Review Committee. (Ozell Birks, Mayor Pro Tem)

The City Council appointed the following Charter Review Committee members:

Council Members Appointed to FY 2011-2012 Charter Review Committee=Jo Pirtle, and Brigitte Mathis

- **Council Member Damian Dalcour appointed=Jerline Harvey**
- **Council Member Jo Pirtle appointed=Ann Pierce**
- **Council Member Brigette Mathis appointed=Andre McEwing**
- **Mayor Gerald Joubert appointed=Berniece Johnson**
- **Mayor Pro Tem Ozell Birks appointed=Esterlene Griffin**
- **Council Member Bob Shanklin appointed=Mable Arfman**
- **Council Member Malinda Miller appointed=Gracie Rhyne**
- **City Manager appointed=Shirley Fowkes, and Betty Sheffield**
- **City of Forest Hill Consultant=Monty Ackers**

8. Discuss and consider possible action regarding establishing a Youth Advisory Council. (Brigette Mathis, Council Member)

Council Member Mathis made a motion to re-establish the Youth Advisory Board, seconded by Council Member Shanklin which passed as follows:

Ayes: Mayor Joubert and Council Members: Dalcour, Mathis, Birks, Shanklin, and Miller

Nays: None

Absent: Council Member Jo Pirtle

G. City Manager's Report:

- **Report regarding City Wide Clean Up on November 12, 2011 from 8:00 a.m. to 2:00 p.m.**
- **Report regarding employees furlough days by departments**
- **Report regarding the "New" Forest Hill News**
- **Report regarding Fire Engine 23**

RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

9. **Section 551.074, Texas Government Code: Personnel Matters (a)(1) to deliberate the appointment, employment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:**

1. Discuss and consider possible action regarding recent issues concerning Council Member Damian Dalcour. (Malinda Miller, Council Member)

H. Reconvene into regular session.

The City Council reconvened into regular session at 8:52 p.m.

I. Take any action necessary pursuant to executive session.

No action was taken on Executive Session Item.

J. Adjournment

With no further business to discuss the meeting was adjourned at 8:53 P.M.

Grace Edwards, City Secretary

Gerald Joubert, Mayor