



**MINUTES OF  
CHARTER REVIEW COMMISSION  
November 17, 2011**

The Charter Review Commission of the City of Forest Hill met on the above date at 6:00 p.m. with Sheyi Ipaye, City Manager presiding. The following Council Members, Citizen Members and officials were present: Council Member Jo Pirtle, Brigette Mathis, and Citizen Members Esterlene Griffin, Jerline Harvey, Ann Pierce, Mable Arfman, Gracie Rhyne, Berniece Johnson, Shirley Fowkes, City Manager Sheyi I. Ipaye, City Secretary Grace Edwards. Charlotte Hogan-Price arrived at 6:38 p.m. Citizen Member Andre McEwing was absent.

**Opening Agenda:**

**A. Call to Order**

With a quorum present the City Manager called the meeting to order at 6:05 p.m.

**B. Invocation**

Invocation was delivered by Sheyi Ipaye, City Manager.

**C. Pledge Allegiance to Flags**

Pledge to the United States and Texas flags were recited.

**Jo Pirtle** – Mrs. Pirtle stated that she was happy for all the individuals that have been selected. She further shared that she would like for everyone to speak their minds and leave as friends.

**Brigette Mathis** – Ms. Mathis stated that she is happy to serve on this commission. She has always been interested in government and she feels strongly that the committee can successfully complete this process.

**D. Deliberation Agenda:**

**1. Discuss and consider possible action appointment of a Chairperson.**

Citizen Member Fowkes made a motion to appoint Jo Pirtle as Chairperson, seconded by Ann Pierce which *passed* as follows:

**Ayes: Council Member(s) and Citizen Members: Jo Pirtle, Brigitte Mathis, and Citizen Members Esterlene Griffin, Jerline Harvey, Ann Pierce, Mable Arfman, Gracie Rhyne, Berniece Johnson, and Shirley Fowkes**

**Nays: None**

**Absent: Citizen Member Andre McEwing**

**2. Discuss and consider possible action regarding appointment of a Vice-Chairperson.**

Citizen Member Fowkes made a motion to appoint Esterlene Griffin, as Vice-Chair, seconded by Citizen Member Ann Pierce which *passed* as follows:

**Ayes: Council Member(s) and Citizen Members: Jo Pirtle, Brigitte Mathis, and Citizen Members Esterlene Griffin, Jerline Harvey, Ann Pierce, Mable Arfman, Gracie Rhyne, Berniece Johnson, and Shirley Fowkes**

**Nays: None**

**Absent: Citizen Member Andre McEwing**

**3. Discuss and consider possible action regarding appointment of a Secretary.**

Citizen Member Johnson made a motion to appoint Brigitte Mathis as Secretary, seconded by Vice-Chair Esterlene Griffin which *passed* as follows:

**Ayes: Council Member(s) and Citizen Members: Jo Pirtle, Brigitte Mathis, and Citizen Members Esterlene Griffin, Jerline Harvey, Ann Pierce, Mable Arfman, Gracie Rhyne, Berniece Johnson, and Shirley Fowkes**

**Nays: None**

**Absent: Citizen Member Andre McEwing**

**4. Discuss and consider possible action regarding functions, and the next scheduled meeting date for the Charter Review Commission.**

**Jo Pirtle, Chairperson stated as we go through the City Charter again please express your opinion, and fight for what you feel is right, after the votes have been taken she would like to go back to being family. She further suggested scheduling a preamble and following through using your own individual system. She encouraged the members to have their notes completed for the next scheduled Charter Review Meeting. Jo Pirtle, Chairperson would like to keep all meetings to 1 1/2 hours. All business that is not completed prior to the end of the meeting will carry over to the next scheduled meeting.**

**She further encouraged all Charter Review Commission Members to read the Local Government Code information that has been provided.**

**Citizen Member Charlotte Hogan-Price arrived at 6:38 p.m.**

**The Charter Review Commission agreed to schedule next meeting date as November 29, 2011 at 6:00 p.m.**

**Discussion ensued regarding possible amendments to the City of Forest Hill Charter.**

**Charter Review Commission will revisit Section 3.10, 3.11, 3.12, and Article IV, Section(s) 4.01, and 4.02. The Charter Review Committee will resume with Article V on the next scheduled meeting date.**

**E. Adjournment**

With no further business to discuss the meeting adjourned at 7:28 p.m.

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Grace Edwards, City Secretary

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Jo Pirtle, Chairperson