



**MINUTES OF  
SPECIAL PARKS/CLEAN CITY COMMITTEE MEETING  
August 19, 2009**

The Parks/Clean City Committee met on the above date at 6:03 p.m. with the following Committee members and City Staff present: Gladys Hardeman, Henry Johnson, Pearl Jones, Rodney Wright, City Manager David Miller, Economic Development and Community Relations Director Venus Wehle and Acting Public Works Director Roberto Duenes. Excused absence: Donald Bailey. Absent: Chad McCarty.

**Opening Agenda:**

**A. Call to Order**

With a quorum present, Vice-Chair Pearl Jones called the meeting to order.

**B. Invocation**

Invocation was delivered by Committee member Henry Johnson.

**C. Pledge to Flags**

Pledge to the United States and Texas flags were recited.

**D. Deliberation Agenda:**

1. Discuss City of Forest Hill Parks Scheduling and Usage Fees

Discussion was lead by Vice-Chair Pearl Jones. She asked when the Ordinance would go before the City Council. City Manager David Miller said a call was made to the Mayor today asking him when he wanted to set the regular September meeting (either the 1<sup>st</sup> or 8th). Mr. Miller suggested to the Committee that it could go before the Council on August 27<sup>th</sup> if all documents passed legal. Ms. Jones asked when the fees would take effect; Mr. Miller stated that they would go into effect as soon as the ordinance was signed by the City Council.

The Committee requested the following changes to the Ordinance:

1. Change the 3<sup>rd</sup> "Whereas" to read: "...the City Council responding to the recommendation of the Parks/Clean City Committee..."
2. Change 90.52 (a) to read: "...visiting/occupancy hours..."
3. Eliminate the first line of 90.52 (c).

4. Change 90.54 (a) to read: "...upon approval of application by person seeking the waiver or reduction."
5. Change 90.55 (a) to read: "...for times not scheduled or reserved for city use..."
6. Change 90.56 to read: "...within one business week..."
7. Change 90.56 to read: "...to timely submit a written request..."
8. Change 90.56 to read: "...the refund. Telephone requests for refunds will not be accepted."
9. Change 90.58 (e) to read: "...received or the same date and time period."
10. Change 90.58 (l) to read: "...may be appealed to the City Manager or his/her designee."
11. Change 90.59 (b) (1) to read: "...the applicant is to use the form provided..."
12. Change 90.72 (b) to read: "...by the City or as permitted and paid for as part of the permit application. No grilling will be allowed during burn bans."
13. Add verbiage to 90.72 (b) to include that renters provide a method of extinguishment at the grill site.
14. Rodney Wright asked that map be provided as to where barbeque grills may be used.
15. Exhibit E-Fee Schedule changes:
  - a. add: \$125 refundable security deposit
  - b. add: \$25 non-refundable application fee
  - c. change (5) to \$30 per week
  - d. change (6) to \$40 per event
  - e. change (7) to \$25 per hour with a minimum of 4 hours
  - f. change (8) to \$25 per hour with a minimum of 4 hours
  - g. add: non-refundable grill usage fee of \$25

The Committee asked the City Council to consider the use of bounce houses.

## **F. Adjournment**

With no further business to discuss, the Committee adjourned at 7:16pm.

Respectfully submitted,

Approval:

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Gladys Hardeman, Secretary

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Pearl Jones, Vice Chair