



**MINUTES OF  
COMMUNITY DEVELOPMENT CORPORATION  
June 21, 2010**

The Community Development Corporation of the City of Forest Hill met on the above date at 7:06 p.m. with Mayor James Gosey presiding. The following Council Members, Citizen Members and officials were present: Mayor James Gosey, Council Members Lyndia Thomas, Gerald Joubert, Mustafa Sami, Citizen Members Carl Holmes, Ruby McEwing, and Sonja Coleman-Norwood, City Manager Sheyi I. Ipaye and Economic Development and Community Relations Director Venus Wehle.

**Opening Agenda:**

**A. Call to Order**

With a quorum present, Mayor Gosey called the meeting to order.

**B. Invocation**

Invocation was delivered by Council member Gerald Joubert.

**Citizen member Ruby McEwing arrived at 7:08pm.**

**C. Pledge Allegiance to Flags**

Pledges to the United States and Texas flags were recited.

**D. Consent Agenda:**

**1. Consider minutes of the April 19, 2010 meeting.**

Council member Mustafa Sami made a motion to approve the April 19, 2010 regular meeting minutes. Council member Lyndia Thomas seconded the motion. Motion **passed** as follows:

Ayes: Council member Thomas, Council member Joubert, Citizen member McEwing, Citizen member Coleman-Norwood, Council member Sami, Mayor Gosey  
Nays: None  
Absent: Citizen member Holmes

**F. Deliberation Agenda:**

**2. Discuss ICSC, May, 2010.**

Venus Wehle, Economic Development and Community Relations Director presented a report outlining contacts made and the current state of the retail and commercial industry.

**Citizen member Carl Holmes arrived at 7:14pm.**

No action taken.

**3. Discuss current FY budget.**

Discussion was led by Venus Wehle. She stated that the budget document was current as of April 30, 2010. Mrs. Thomas asked why the May, 2010 numbers were not in the packet. Ms. Wehle stated that due to recent changes in city staff, she was not able to get the totals for that month since they were still being input into the finance department's system. Mr. Ipaye told the board that the document was approximately 60 days behind but that staff would work harder to be sure the documents were update to date. He also stated that the budget would be tighter next fiscal year.

No action taken.

**4. Discuss Committee appointment applications.**

Discussion was led by Venus Wehle. She asked all Corporation members to complete and return their application for consideration for re-appointment to the Community Development Corporation board. She told the Board that the only member that did not have to submit an application is Council member Lyndia Thomas, as her term does not expire until November, 2010. Ms. Wehle asked that all applications be turned into the City Secretary's office no later than Friday, July 9<sup>th</sup>.

No action taken.

**5. Discuss Goals and Objectives for FY 2010-2011.**

Discussion was led by Venus Wehle. She asked the board to think about what projects they would like to work on in the next fiscal year. She listed several ideas for the board to think about and asked them to bring their to the next meeting. Mr. Ipaye said goals need to be written down and included in the budget. He added that they need to be SMART – Specific, Measurable, Achievable, Realistic, and Time Bound.

Ms. Wehle suggested using the July 19<sup>th</sup> regular meeting as a workshop to develop Goals and Objectives for FY 2010-2011 while planning for the next budget year.

Mayor Gosey asked that in future meetings, staff bring a report about new businesses, numbers of building permits issued and economic development changes in the city. He stated that more people know about Forest Hill around the United State today than ever before due to the marketing efforts of the Economic Development office over the last couple of years.

No action taken.

**Citizen member Carl Holmes left the meeting at 7:58 p.m.**

**G. Adjournment**

With no further business to discuss, the Community Development Corporation meeting adjourned at 8:06 p.m.

Respectfully submitted,

Approval:

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Venus Wehle  
Director of Economic Development and  
Community Relations

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James Gosey  
Mayor