



Forest Hill Municipal Court
6800 Forest Hill Drive
Forest Hill, Texas 76140
817-568-3046
Fax 817-568-3034

REQUEST FOR EXTENSION

DEFENDANT NAME: _____

CITATION NUMBER: _____

OFFENSE: _____

My plea to the court is: (mark only one)

_____ **NO CONTEST** and I waive my right to a jury trial or hearing by the court.

OR

_____ **GUILTY** and I waive my right to a jury trial or hearing by the court.

BY SIGNING BELOW I UNDERSTAND:

1. I am requesting a ONE-TIME extension of 30 days to have my fines and fees paid in full.
2. The extension will begin from the date this request is made.
3. The court will send a courtesy notice advising of the due date. However, I am responsible for the full amount on the due date regardless of whether I receive the notice or not.
4. If I fail to meet my obligations by the due date, I will no longer be eligible for any type of arrangements and a **CAPIAS WARRANT** will be issued for my arrest on the balance due.
5. If any portion of the fines or fees is paid on or after the 31st day of this agreement, I will have a \$25 state time payment fee added to each outstanding violation.

Signature of Defendant

Date

Address

City State Zip

Phone Number Work Number

Email Address

Please return this form by mail, fax or email.

FAX: 817-568-3034

EMAIL: lcalvillo@foresthilltx.org

MAIL: Forest Hill Municipal Court
6800 Forest Hill Drive
Forest Hill, Texas 76140