

**APPEAL TO BOARD OF ADJUSTMENT (VARIANCE)**

Public Works, 3415 Horton Road, Forest Hill, TX 76119

Phone: (817) 531-5700 Fax: (817) 531-5710



Form must be completed in ink or typed.

Date Relative to Premises: \_\_\_\_\_

Location: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Lot Size: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

To the Honorable Board of Adjustment:

I, the applicant, affirm that \_\_\_\_\_

\_\_\_\_\_

The negative result was on the basis of \_\_\_\_\_

\_\_\_\_\_

Therefore appeal is hereby made to the Honorable Board of Adjustment in accordance with the provisions of the Zoning Ordinance.

I understand that the Board of Adjustment can only rule on unique individual hardship cases that emplyify the following:

1. There are special circumstances or conditions applying to the land or building for which the variance is sought, which circumstances or conditions are unique to such land or building, and generally not common to lands or buildings in the same zone or neighborhood, that said circumstances or provisions of the zoning ordinance would deprive the applicant of the reasonable use of such land or building; and
2. That the circumstances are not financial only; and
3. That the hardship is not self imposed; and
4. The variance will not be detrimental to the public welfare or substantially or permanently injurious to the property or improvements in such zone or neighborhood in which the property is located; and
5. The literal enforcement and strict application of the provisions of the zoning ordinances will result in an unnecessary hardship inconsistent with the general provisions and intent of such ordinance and that in granting such variance, the spirit of the ordinance will be preserved and substantial justice is done.

Now, therefore, my appeal to the Honorable Board of Adjustment is based on the following hardship facts: (note, it is recommended that the applicant's comments address and show the hardship requirements) use additional sheets, if necessary note; to the applicant, if the request in this appeal is granted by the board of adjustment, said variance must be acted upon within 90 days of the date of final action of the board; unless the board specifically grants a longer period.

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

State of Texas

Before me the undersigned on this day personally appeared \_\_\_\_\_ who on his/her oath certified that the above statements are true and correct. Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Notary Public: \_\_\_\_\_