

**MUNICIPAL COURT**  
**3219 CALIFORNIA PKWY**  
**FOREST HILL, TEXAS 76119**  
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**GLENN LEWIS**  
**PRESIDING JUDGE**



**COMMUNITY SERVICE APPLICATION**  
**FOREST HILL MUNICIPAL COURT**

You are required to present the Court with valid copies of the documents or items below along with the completed indigence application **BEFORE** your case will be scheduled to see the Judge.

Your application must be filled out completely, and you must present the items below **BEFORE** the judge will see you.

1. \* Completed payment application (obtained from clerk's office)
2. \* Income verification:(YOU MUST SUPPLY ONE OF THE ITEMS BELOW)
  - 2 current pay stubs and/or
  - W2 tax form and/or previous year tax return
  - Assistance information such as:
    - disability pay,
    - food stamps,
    - housing information
3. \* Most recent utility bills:(YOU MUST PRESENT ALL THAT APPLY TO YOU)
  - water
  - electric
  - gas
4. \* Rent, Lease or House Payment ; (YOU MUST SUPPLY AT LEAST (1) BELOW)
  - Cancelled check
  - Lease agreement
  - Rent Receipt
5. Proof of Insurance payments you routinely make.
6. Childcare and/or child support statement
  - cancelled check or
  - tax return
7. Any other bills / statements to verify your income and expenses.

**Note: \* = REQUIRED DOCUMENTATION TO DETERMINE ABILITY TO PAY.**